

Joan S. Wallace Papers
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Finding aid prepared by Beth Loch and Elise Zerega

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Describing Archives: A Content Standard

Chicago Public Library: Vivian G. Harsh Research Collection

July 31, 2013

9525 S. Halsted Street

Chicago, Illinois, 60628

(312) 747-6900

harshcollection@chipublic.org

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Summary Information

Repository	Chicago Public Library: Vivian G. Harsh Research Collection
Title	Joan S. Wallace Papers
Date [bulk]	Bulk, 1977-1994
Date [inclusive]	1901-2006, bulk 1977-1994
Extent	42.5 Linear feet
Language	English

Biographical/Historical note

Joan Edair Scott Wallace was born in Chicago to William Edouard Scott and Esther Fulks Scott in 1930. She attended Englewood High School and graduated in 1948 as salutatorian. In 1952, Wallace graduated from Bradley University with a bachelor's degree in Sociology and went on to earn her master's in Social Work from Columbia University in 1954. In 1973, Wallace completed her doctorate at Northwestern University studying Experimental Social Psychology.

In 1954, Wallace married John H. Wallace, with whom she would have three sons. In 1979, she married pastor and activist Maurice Dawkins and the two remained married until his death in 2001. In 2003, Wallace remarried her first husband, John Wallace.

Wallace worked in several universities. From 1967 to 1973, Wallace held the position of Associate Professor of Psychology and Social Work and Director of Undergraduate School of Social Work and Department of Psychology at the University of Illinois, Chicago. While on leave from the University of Illinois Chicago in 1970, she was Director of Afro American Studies and Associate Professor of Sociology and Psychology at Barat College. In 1973, Wallace was made Dean of Howard University's School of Social Work. From 1975 to 1976, she served as the Deputy Executive Director for Programs of the National Urban League. For the next year, Wallace was Vice President of Administration at Morgan State University before becoming Director of the Western Michigan School of Social Work in 1977.

In 1977, Wallace was appointed by President Carter to be Assistant Secretary for Administration of the Department of Agriculture, the first African American and the third woman to hold that position. She served until 1981, after which she represented the United States on the Board of Directors of International Cooperation and Development. In 1989, President George H. W. Bush appointed her the Inter-American Institute for Co-operation on Agriculture (IICA) Diplomatic Representative in the Republic of Trinidad and Tobago, which she held until 1993. Retiring from government work in 1995, Wallace then became Chairman of Americans for Democracy in Africa, an organization that monitored elections in countries in Africa. In 1999, Wallace went to Florida International University as Professor and Associate Director of the School of Social Work. In 2000, Wallace served as Commissioner of Volunteer Florida, the governor's Commission of Community Service.

Joan Wallace has earned honorary degrees from University of Maryland, Eastern Shore, Bowie State College, and Alabama A&M University.

Scope and Contents note

The Joan Wallace Papers spans from 1901 to 2006 with the bulk of material from 1977 to 1994. It is arranged into four series: "Biographical," "Work History," "Scrapbooks and Photographs," and "Audio/

Visual.” Wallace’s time as Assistant Secretary of the Department of Agriculture is well represented in this collection. A significant portion of the papers are scrapbooks and photo albums Wallace created from her many trips working in the Department of Agriculture. Materials include correspondence, administrative files, travel documents, photographs, reports, newspaper clippings, and biographical materials of both Joan Wallace and Maurice Dawkins. Of note are materials relating to/from her father, the painter William Edouard Scott. A small amount of materials are in Spanish and French.

Administrative Information

Publication Information

Chicago Public Library: Vivian G. Harsh Research Collection July 31, 2013

Processing Information note

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Related Materials

Related Archival Materials note

William Edouard Scott Papers at the Vivian G. Harsh Research Collection

Maurice Dawkins Papers at the Broward County Library African-American Research Library and Cultural Center

Controlled Access Headings

Personal Name(s)

- Dawkins, Maurice

- Scott, William Edouard, 1884-1964
- Wallace, Joan

Subject(s)

- Inter-American Institute for Co-operation on Agriculture
- Opportunities Industrialization Centers of America
- United States. Department of Agriculture
- World Food Council

Accession Number

2005/06

Cited Sources

The History Makers. "Joan Scott Wallace." August 31, 2004. <http://www.thehistorymakers.com/biography/joan-scott-wallace-39> Sun Sentinel. "Rev. Maurice A. Dawkins, 80, Black Activist." September 28, 2001. http://articles.sun-sentinel.com/2001-09-28/news/0109271003_1_oic-mr-dawkins-urban-league

Series I. Biographical,

Collection Inventory**Series I. Biographical, 1901-2006, undated****Scope and Contents note**

This series is comprised of Joan Wallace's and Maurice Dawkins' biographical materials. It is separated into two subseries: "Joan Wallace" and "Maurice Dawkins."

Subseries 1. Joan Wallace, 1901-2006, undated**Scope and Contents note**

"Joan Wallace" contains records related to Joan Wallace's education, family, and work. Included are certificates, newspaper articles, correspondence, financial documents, event materials, speeches, travel information, business cards, and materials regarding her involvement with Lake of the Woods Church. Wallace's educational materials are documented in this subseries which includes materials from Bradley University and copies of her dissertation from Northwestern University. It also documents her family's history with Esther Scott's estate papers, her sister's and father's report cards, materials relating to her father (painter William Edouard Scott), and loose pages from Scott family scrapbooks. This subseries is organized alphabetically.

Box

Agra and Fatehpur Sikri, Indian, color postcard album, undated

1

Alabama A & M University honorary degree documents, 1990

1

A's Travel Service Trinidad and Tobago travel information, undated

1

Subseries 1. Joan Wallace,

Biographical sketches, undated	1
Black Enterprise magazine, 1979	1
“Black Studies and Social Work Education: New Life Styles for Social Workers” by Wallace, 1975	1
Bradley University Centurion membership directory, 1994	1
Bradley University graduation program, 1952	1
Broward County Board of County Commissioners certificate of appreciation, undated	1
Business cards, undated	1
Carter inauguration invitations, 1977	1
Certificates, 1972-1990, undated	1
Chicago Marriot Wallace bridge party documents, 2004	1
Commencement address at Florida A & M University by Wallace, undated	1
Correspondence, 1946-1951	1
Correspondence, 1965, 1986, 1991-1992	1

Subseries 1. Joan Wallace,

Correspondence about books on William E. Scott, 1975	1
Correspondence, greeting cards and post cards, 1998, 1999, undated	1
Department of the Interior Ethics and Conduct System Organization materials, undated	1
Englewood High School class of 1948 fiftieth reunion program, 1998	1
Englewood High School grade book for Joan Scott, 1945-1948	1
Eric Wallace, Illinois State Senate promotional flier, 2006	1
Esther F. Scott estate papers, 1955-1968	1
Event program, 1980-1981	1
Financial documents, 1934, 1989-1991	1
Florida Commission on Community Service appointment letter, 2002	1
Florida Commission on Community Service certificates, 2000, 2005	1
Florida Department of Law Enforcement application for certification of eligibility, 2003	2
Fulbright scholar information materials, 1989-1990	2
“Go Getters” poster featuring Joan Wallace, undated	49

Subseries 1. Joan Wallace,

Guide to Black Chicago brochure, undated	2
Harvard University IEM Management Development program acceptance, 1977	2
Hawaiian Monarchs and their Palaces by Richard Wisniewski, 1987	2
Institute of Business, University of the West Indies participant certificate, 1992	2
Joan Scott's Chicago public elementary diploma, 1944	49
Jeb Bush, Governor of Florida, inauguration invitations, 2003	2
John C. Gilman State Librarian of West Virginia certificate, signed by William Dawson, 1909	49
Laboratory reports, 1989	2
Lake of the Woods Church Lenten suppers testimony, 1996	2
Lake of the Woods Church membership list, 1987	2
Lane Tech High School Joan Wallace visit, undated	2
LINKS Inc. journal, by-laws, and committee letter, 1983-1987	2
LINKS Inc., American International bank forms, 1996-1997, undated	2

Subseries 1. Joan Wallace,

LINKS Inc., Arlington chapter materials, 1986-1987	2
Lest We Forget memory book for Edna Scott, undated	2
Loose news clippings from Scott family scrapbooks, undated	2
Loose post cards from Scott family scrapbooks, undated	2
Loose scrapbook pages from Scott family scrapbook, 1924-1936, undated	2
Mayor of Castilla booklet in Spanish, 1978	2
Mayor's prayer breakfast testimony, 1994	2
Medals, 1988, undated	49
Million Woman March evaluation, circa 1996	2
National Urban League in Action booklet, undated	2
National Volunteer Week commission meeting book, 2004	2
Newspaper article about Wallace's mission trip to Puerto Rico, 1951	2
Newspaper articles about Joan Wallace, 1951-1970	2
Newspaper articles about Joan Wallace, 1980-1984	2

Subseries 1. Joan Wallace,

Newspaper articles about Joan Wallace, 1990-1993	2
Newspaper articles about Joan Wallace, 2001-2002, undated	2
Newspaper articles about Scott family, 1936-1966	2
Newspaper articles about William E. Scott, 1991-2002, undated	3
Northwestern University doctoral dissertation, 1973	3
Northwestern University doctoral dissertation, copy, 1973	3
Northwestern University doctoral dissertation, with notes, 1973	3
Notes undated	3
“Ode to Dorothy” by Joan Wallace, 1998	3
“Ode to Maurice” by Joan Wallace, 1998	3
Passport photocopies, undated	3
Perpetual Enrollment, The Paulist Fathers booklet for William Edouard Scott, 1964	3
Photocopied clippings and documents about William E. Scott, 1980-1983, undated	3
Photo print of Caroline Russell Scott, undated	3

Subseries 1. Joan Wallace,

“Portraits of Trinidad” article, undated	3
Print of “The Mother,” etching, loose from biographical scrapbook, undated	3
Programs, undated	3
Reference letters for Joan Wallace, 1981-1993	3
Report of the Task Force on Foreign Assistance to the Committee on foreign Affairs , 1989	3
Resumes of Joan Wallace, 1981-1999, undated	3
School transcripts, undated	4
Scott family papers, 1981-1994, undated	4
Sexton Searchlight, school newsletter, 1944	4
The Souvenir of Negro Progress, featuring William E. Scott, 1925	4
Speech by Wallace, The Constitution and Negro Citizenship, 1948	4
Speeches by Joan Wallace, 1 of 4, 1980-1984	4
Speeches by Joan Wallace, 2 of 4, 1985-1987	4

Subseries 1. Joan Wallace,

Speeches by Joan Wallace, 3 of 4, 1988-1990	4
Speeches by Joan Wallace, 4 of 4, undated	4
State Department dinner invitation, 1980	4
State Farm insurance forms, 1993-1997, undated	4
State invitations, 1960-2005	4
“Supervision of the Experienced Casework” essay by Joan Wallace, undated	4
Tanner-Harper-Scott, A Mentor and His Influence, 1985	4
Thesis chapter about William E. Scott, undated	4
Thesis chapter and appendix about William E. Scott, undated	5
Traveler Weekly newspaper featuring Wall, 1995	5
Trinidad and Tobago travel materials, 1985, 1991	5
Trinidad import rules, undated	5
United States Department of Justice, Women’s Equality Day program, 1980	5
Visitor’s handbook for the United States mission, Port of Spain, Trinidad, undated	5

Subseries 1. Joan Wallace,

Volunteer Florida Commission meeting book, 2004	5
Volunteer Florida Commission meeting book, 2005	5
Volunteer Florida nametag, undated	5
Wedding materials for Joan Wallace, 1954	5
White House invitation for the visit of Pope John Paul II, 1979	5
Who's Who in the World certificate, 1993	5
William Edouard Scott article by William E. Taylor, 1992	5
William Edouard Scott articles and materials, 1996	5
William Edouard Scott correspondence and articles, 1943, 1948, undated	5
William Edouard Scott diploma in French, 1936	49
William Edouard Scott high school report card, framed, 1901	5
William Edouard Scott painting donation to Bradley University, 1994-1997	5
“William Edouard Scott: Some Aspect of his Life and Work” thesis by Peter Roberts, undated	5

Subseries 2. Maurice Dawkins,

Windermere House rental materials, 2005	5
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Winston-Salem Delta Fine Arts, William E. Scott exhibit, 2002	5
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Women in Business program certificate, 1983	5
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Wonder Woman Awards nomination form, 1984	5
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Subseries 2. Maurice Dawkins, 1976-2005, undated**Scope and Contents note**

Materials relating to Joan Wallace's second husband, the civil rights activist Maurice Dawkins, are contained in this subseries. It includes Dawkins's writings, correspondence, and materials relating to the Opportunities Industrialization Centers of Broward County, which Dawkins helped revive in 2001; Joan Wallace served on the board of directors after his death. This subseries is organized alphabetically.

Box

African American History Month Newsletter, 1999	6
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Biographical material, 2001, 2002, undated	6
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Condolences, 2001-2002	6
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Congressional Record, 105th Congress, second session, 1998	6
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Correspondence, 1997-1998, undated	6
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Subseries 2. Maurice Dawkins,

Dawkins, Dawkins and Associates brochure, undated	6
Dawkins for Virginia Lieutenant Governor materials, 1985, undated	6
Dawkins's writings on Nigeria, 1995, undated	6
Dr. Maurice Dawkins Making History photo collage, undated	6
Fairness in African Policy newsletter, 1997	6
Fort Lauderdale Mayor's Prayer Breakfast testimony, 1994	6
Funeral papers, 2001	6
Independent Citizens for the Black Vote Planning Committee agenda, undated	6
The Jamaican Weekly Gleaner article, 1995	6
"Just Thinking" unpublished drafts, undated	6
"Leon Sullivan and the United States Congress" by Dawkins, 1977	6
Letter from Republican Party of Broward County, 2002	6
Mailgram from Sam McKinnly, handwritten copy, undated	6
National Broadcasting Company Inc. miscellaneous funds notice, 1987	6

Subseries 2. Maurice Dawkins,

Newspaper clippings about/by Dawkins, 1997-2000, undated	6
Opportunities Industrialization Centers annual report, 2002	6
Opportunities Industrialization Centers board biographies, 2002-2003	6
Opportunities Industrialization Centers board materials 2002-2003	6
Opportunities Industrialization Centers board meetings and reports, 2003-2004	6
Opportunities Industrialization Centers booklet, 2001-2002	6
Opportunities Industrialization Centers by-laws, circa 2001	6
Opportunities Industrialization Centers correspondence and clipping, 2002-2003	6
Opportunities Industrialization Centers Fourth Annual Jazz Gala materials, 2004	6
Opportunities Industrialization Centers history, circa 2002	6
Opportunities Industrialization Centers Maurice Dawkins Jazz Gala materials, 2000-2003	6
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Subseries 2. Maurice Dawkins,

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Opportunities Industrialization Centers Newton Sanon evaluations, 2004	7
Opportunities Industrialization Centers strategic planning documents, 2002	7
Opportunities Industrialization Centers Third Annual Maurice Dawkins Jazz Gala, 2005	7
Passports, 1976-1997	48
Proposal for the Republic of Sudan, undated	7
Purchase of land lot in Virginia, 1988	7
Resume, undated	7
Stock Certificates, 1994	7
Thank you card, in loving memory of Dr. Dawkins, undated	7
Trinidad and Tobago company incorporation certificate, 1992	7
Trinidad and Tobago project materials, 1996	7
Trinidad and Tobago property agreement, 1991	7
Trinidad and Tobago work permit, 1993	7

Series II. Work History,

Urban League of Broward County award, 2000	48
West Side gazette article about Dawkins, 1999	7
Work Force Florida Certificate of Appreciation, 2002	7
Writings by Maurice Dawkins, undated	7

Series II. Work History, 1974-2003, undated**Scope and Contents note**

This series consists of materials related to Joan Wallace's professional life. It is divided into four subseries: "United States Department of Agriculture," "Inter-American Institute for Co-operation on Agriculture," "Universities," and "Americans for Democracy in Africa." Wallace's work as Deputy Executive Director for Programs at the National Urban League in New York is not represented in this series.

Subseries 1. United States Department of Agriculture (USDA), 1978-1994, undated**Scope and Contents note**

Joan Wallace served as the Assistant Secretary for Administration in the United States Department of Agriculture from December 1977 to 1981. She also served as an Administrator for the Office of International Cooperation and Development at the United States Department of Agriculture from 1981 to 1989. This subseries includes travel materials, certificates, correspondence, work binders, news clippings, speeches, performance appraisals, and reports. This subseries is organized alphabetically.

Box

Subseries 1. United States Department of Agriculture (USDA),

Agribusiness Promotion Council Executive Committee Meeting binder, 1988	8
Agribusiness Promotion Council lists and papers, 1988	8
Appeal to keep award, undated	8
Applications for advance of funds, 1988	8
Arlington Chapter of LINKS Annual Monte Carlo Dinner/Dance invitations, 1984, undated	8
Asia trips travel itineraries, 1986-1988, undated	8
Award, 1985	8
Barbados, St. Lucia, Dominica travel documents, 1987	8
Bard Board of Directors meeting minutes, 1988	8
Bi-national Agricultural Research and Development Fund conference binder, 1988	8
Caribbean Basin Conference materials in San Juan, Puerto Rico, 1988	8
Caribbean Food Crops Society Annual Meeting circular, 1987	8
Certificate of 10 Years of Service, 1988	8

Subseries 1. United States Department of Agriculture (USDA),

Certificate of appointment, 1987	8
Certificate of Appreciation, 1983	8
Certificate of clearance and/or security determination, 1990	8
Chile trip newspaper clippings, 1981	8
China visit travel materials, 1983, undated	8
Confidential report by the Lythcott Company, 1987	8
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Discrimination complaint, 1980	8
Economic Commission for Europe Committee on Agricultural Problems binder, 1 of 2, 1982-1989, undated	8
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Employee political activity information, 1983, undated	9
Executive Bio-Pictorial directory, 1980	9

Subseries 1. United States Department of Agriculture (USDA),

Financial applications, 1988-1989	9
Florida Agricultural Mechanical University folder: Visitation by China-United States delegation, 1987, undated	9
Florida Agricultural Mechanical University information folder, 1983-1987, undated	9
Food and Agriculture Organization council materials, 1 of 2, 1989	9
Food and Agriculture Organization council materials, 2 of 2, 1989	9
“Food Crisis in Africa” by Joan Wallace, Focus, 1984	9
Handwritten notes on the national economy, undated	9
Hungary and St. John’s travel materials, 1987, undated	9
India trip briefing book, 1988	9
Indo-United States Sub-commission on Agriculture meeting notes and transcriptions, 1984	9
International Conference on Africanized Honey Bees and Bee Mites, 1987	10
International Science and Education Council conference materials, 1988	10
Israel trip memorandums, 1986-1988	10

Subseries 1. United States Department of Agriculture (USDA),

Israel visit briefing book, 1988	10
Japan trip background binder, undated	10
LEGIS Fellows program application materials, 1984, undated	10
Letters of endorsement for Joan Wallace, 1981, 1992-1994	10
Letters from United States Departments of Agriculture and Labor, 1979	10
“Martin Luther King as a World Leader” by Joan Wallace, 1987	10
Mexico trip travel materials, 1986-1988, undated	10
Miami Conference on the Caribbean directory, 1988	10
MidAmerican –Arab Chamber of Commerce materials, 1988	10
MidAmerican –Arab Chamber of Commerce materials, 1988	10
The Office of International Cooperation and Development booklet, undated	10
The Office of International Cooperation and Development introduction, 1989	11
The Office of International Cooperation and Development materials, 1986-1989	11
Office of Equal Opportunity Interim Report #5, 1980	11

Subseries 1. United States Department of Agriculture (USDA),

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Performance appraisals, 1988	11
Performance appraisals, 1989-1992, undated	11
Personnel material, 1980-1982	11
Philippines trip travel materials, 1986-1988, undated	11
Philippines (Manila) trip materials, 1988	11
Photocopies of pictures, undated	11
Poland trip travel materials, 1987-1988, undated	11
Poland trip briefing book, 1988	11
Productivity Task Force, undated	11
Reference article of The Muslim, 1984	12
Reference letters as Assistant Secretary of Agriculture, 1980-1994	12
Reference letter from Bob Bergland, undated	12
“Reform Adjusts to Realities,” Time article, 1987	12

Subseries 1. United States Department of Agriculture (USDA),

Remarks and resume of Joan Wallace, 1980, undated	12
Saudi Arabia travel materials, 1987	12
Secretary of Agriculture letter, 1993	12
Soil Taxonomy News, #8, 1984	12
Speeches, undated	12
St. Louis trip materials, 1988-1989	12
Travel materials, 1983-1988	12
Trinidad and Tobago information guides, 1987	12
Trinidad and Tobago informational agricultural documents, 1992-1993	12
United States, China Negotiate Scientific Agricultural Exchanges, University of Florida folder, 1988	12
United States-France Working Group on Agriculture binder, 1987	12
United States-Hungary Working Group on Agriculture briefing book, 1987	12
United States-People's Republic of China Working Group Sixth Meeting, 1987	13

Subseries 1. United States Department of Agriculture (USDA),

United States-Saudi Arabian Joint Commission on Economic Cooperation binder, 1979-1987, undated	13
United States-Union of Soviet Socialist Republics Agreement on Cooperation in Field of Agriculture, 1987	13
United States-Zimbabwe Working Group Meeting on Agricultural Science and Technology binder, 1988	13
United States Department of Agriculture correspondence and travel itineraries, 1978-1982	13
University of Maryland, Eastern Shore visit documentation, 1989, undated	13
Virgin Islands, Barbados, Jamaica travel binder, 1985-1986, undated	13
Wallace's Bon Voyage party correspondence, 1989	13
Winrock, Arkansas trip materials, 1978-1988, undated	13
World Food Council 10th Ministerial Session materials, 1984	13
World Food Council 13th Ministerial Session materials, 1987	14
World Food Council briefing book, 1989	14
World Food Council countries, 1984-1987	14

Subseries 2. Inter-American Institute for Co-operation on Agriculture (IIC...

World Food Council Consultative Group in Paris travel materials, 1988, undated	14
World Food Council in Cairo, Egypt binder, 1989	14
World Food Council in China binder, 1 of 2, 1987	14
World Food Council in China binder, 2 of 2, 1987	14
World Food Production Conference travel materials, 1987	14
Zimbabwe travel checklist, 1985	14
 Subseries 2. Inter-American Institute for Co-operation on Agriculture (IICA), 1986-1994, undated	
Scope and Contents note	
<p>Joan Wallace served as Diplomatic Representative to the Republic of Trinidad and Tobago for the Inter-American Institute for Co-operation on Agriculture from 1989 to 1993. During this time she was “on loan” from the United States Department of Agriculture. The Inter-American Institute for Co-operation on Agriculture was founded in 1942 to encourage, promote, and support activities in agricultural development and rural well-being. In this position she was often called “Joan of Agriculture” by the media. Materials in this subseries include certificates, correspondence, event materials, travel documentation, brochures, lease agreements, speeches, news clippings, and reports. The subseries is organized alphabetically.</p>	
	Box
Agricultural research planning seminar/workshop certificate of participation, 1986	15
Airport Authority tag, undated	15

Subseries 2. Inter-American Institute for Co-operation on Agriculture (IIC...

Bank documents, general directory and IICA summary by Wallace, 1992, undated	15
Brochures, 1991, undated	15
Correspondence, 1989-1994, undated	15
Eighteenth Caribbean Institute on Alcoholism and Other Drug Problems materials, 1992	15
Event programs, 1990-1991	15
Fiftieth Anniversary Awards Ceremony materials, 1992, undated	15
Framed board of Inter-American Institute for Cooperation on Agriculture articles about Joan Wallace, 1992, undated	49
Inter-American Institute for Cooperation Agriculture materials, undated	15
Guest speaker materials for Trinidad speeches, 1990-1992	15
Guidelines, operating manual and summary report of IICA, 1986, 1992	15
Joan Wallace appreciation reception program, undated	15
Lease agreements, 1989, undated	15
Legis Fellows program candidate assessment, undated	15

Subseries 2. Inter-American Institute for Co-operation on Agriculture (IIC...

Luncheon for Joan Wallace, 1986	15
Media releases and articles about Wallace, 1989-1991, undated	15
Meeting materials, 1991, undated	15
Newspaper clippings about IICA, 1992	15
Newspaper clippings booklet, 1990	15
Official receipts of payment, 1992	15
Performance appraisals, 1986-1990, undated	15
President's House Trinidad and Tobago letter, 1992	15
Program for the Opening of the First Session of the Fourth Parliament of Trinidad and Tobago, 1992	15
Publicity about Wallace, 1990-1992, undated	15
"Recommendations to the Coffee Industry Board and the Coffee Rust Committee" report, 1986	15
Regional Agriculture Marketing and Investment Opportunities Seminar handouts, 1992, undated	15

Subseries 3. Universities,

Regional Agriculture Marketing and Investment Opportunities Seminar papers presented, 1992 15

Regional Agriculture Marketing and Investment Opportunities Seminar planning materials, 1992, undated 15

“Supervision and Follow-up System” report, 1990 15

Trinidad correspondence, undated 15

University of the West Indies , St. Augustine faculty of social science, 1992 15

Wallace’s speech at the Corpus Christi fair, 1990 15

Subseries 3. Universities, 1974-2003, bulk 1999-2003 (Bulk, 1999-2003)

Scope and Contents note

This subseries documents Wallace’s administrative and teaching positions for different universities. Her work as Principle Investigator and Project Director of Project Enhance at Florida International University in Miami Dade County from 2001-2002 is well documented in this subseries. There are also materials related to her work as Director of the School of Social Work at Western Michigan University in Kalamazoo, Michigan; Vice President for Administration at Morgan State University in Baltimore, Maryland from 1976 to 1977; and as Associate Dean and Professor at Howard University’s School of Social Work in Washington, D. C. from 1973 to 1976. This subseries is arranged alphabetically.

Box

Florida International University accomplishment report, 1999-2000 16

Subseries 3. Universities,

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Florida International University Council on Social Work education letter, 2001	16
Florida International University Project Enhance, 2002	16
Florida International University Project Enhance accomplishment report, 2001	16
Florida International University Project Enhance correspondence, 2000-2003	16
Florida International University Project Enhance materials, 2001-2002	16
Florida International University resume and accomplishment report, 1999-2000	16
Florida International University School of Social Work Project Second Chance, 1999-2001	16
Florida International University School of Social Work, self-study report, 1 of 2, 2000	16
Florida International University School of Social Work, self-study report, 2 of 2 2000	16
Harvard University Institute for Educational Management participant materials, 1977, 1989	16
Howard University, annual report of the School of Social Work, 1974	16
Howard University, Deputy Director for Programs and Assistant Dean of Social Services correspondence and meeting agendas, 1974-1976	16

Subseries 4. Americans for Democracy in Africa,

Howard University symposium, 1974	16
Miami, Dade County Haitian American Organization project, 2002	16
Western Michigan State University announcement of Wallace as Director of the School of Social Work, 1977	16
Western Michigan State University newsletter, 1977	16

Subseries 4. Americans for Democracy in Africa, 1994-1999, undated**Scope and Contents note**

Wallace began work as Consult and Chairman of Americans for Democracy in Africa in Washington, D.C. in 1995. This organization is a non-profit agency which is interested in United States policy in Africa including acknowledging the sovereignty of African countries. Americans for Democracy in Africa lobbies to remove the United States' sanctions on African countries and it works to create and hold African Policy Forums throughout the United States. This subseries includes briefing books, brochures, correspondence, funding documents, proposals, reports, travel materials, Nigerian election information, and the organization's newsletter entitled Toward Democracy. It is organized alphabetically.

Box

Administrative materials, 1996	17
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Subseries 4. Americans for Democracy in Africa,

Briefing book for the Fact-Finding Mission to Nigeria, 1998	17
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Correspondence, 1996-1999, undated	17
Delegations of university presidents to Nigeria, 1998	17
First Lady of Nigeria projects, 1996	17
Funding documents, 1996-1997	17
Joan Wallace and Associates records, 1994-1996	17
Joan Wallace and Associates records, undated	17
Memorandums and faxes, 1997	18
Memorandums and faxes, 1998	18
Nigeria election coverage materials, 1998	18
Nigeria election information, 1997-1998	18
Newsletters, Toward Democracy, 1996-1997	18
Notes from Nigeria, 1995	18

Series III. Scrapbooks and Photograph Albums,

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Report of the Delegation of University Presidents to National Assembly Elections in Nigeria, 1998	18
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Southern Africa trip materials, 1997	18
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World Council of Mayors delegate name tag, 1997	18
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Series III. Scrapbooks and Photograph Albums, 1919-2000, undated**Scope and Contents note**

This series contains scrapbooks and photograph albums kept by Joan Wallace. It is divided into five subseries: “Biographical,” “United States Department of Agriculture,” “Inter-American Institute for Cooperation on Agriculture,” “Urban League,” and “Americans for Democracy in Africa.” “Scrapbooks and Photograph Albums” is the largest series and these materials are the bulk of the collection.

Subseries 1. Biographical, 1919-2000, undated**Scope and Contents note**

“Biographical” includes six photograph albums and ten scrapbooks documenting Joan Wallace’s personal life. The photograph albums contain photographs of Wallace’s wedding to Maurice Dawkins, her trips abroad, and family. The scrapbooks cover Wallace’s time at Bradley University, her mother (Esther Fulks Scott), her father (William Edouard Scott), her travels, and includes Wallace’s baby book. This subseries is arranged alphabetically.

Box

Subseries 1. Biographical,

Photograph album, undated	19
Photograph album, Maurice and Joan Dawkins wedding, 1979	19
Photograph album, Mount Vernon, Greece, Africa, undated	19
Photograph album, Nigeria, undated	20
Photograph album, travels, undated	20
Photograph album, Trinidad and Tobago, 1989-1993	20
Scrapbook, 1984	21
Scrapbook, 1990	22
Scrapbook, Bradley University, 1948-1952	23
Scrapbook, Bradley University, circa 1950-1957	23
Scrapbook, Esther Fulks Scott, 1919-1926	24
Scrapbook, Maurice and Joan Dawkins wedding, 1979	25
Scrapbook, Maurice Dawkins, 1943-2000	26
Scrapbook, Our Baby's First Seven Years, 1930	27

Subseries 2. United States Department of Agriculture (USDA),

Scrapbook, St. Lucia, Martinique, Grenada, undated	27
Scrapbook, William Edouard Scott, undated	28
Subseries 2. United States Department of Agriculture (USDA), 1977-1991, undated	
Scope and Contents note	
<p>The subseries contains three photograph albums and twelve scrapbooks depicting Wallace's work at the United States Department of Agriculture. The final scrapbook listed in this series also includes information from Wallace's work with the Urban League. The photograph albums and scrapbooks are listed alphabetically.</p>	
	Box
Photograph album, 1982, undated	29
Photograph album, undated	29
Photograph album, China and Hawaii trip, 1983	30
Photograph album, tour of Fort Collins computer center in Colorado, undated	30
Scrapbook, 1977, undated	31
Scrapbook, 1977-1991, undated	32
Scrapbook, 1978-1979	32

Subseries 3. Inter-American Institute for Co-operation on Agriculture (IIC...

Scrapbook, 1979	33
Scrapbook, 1979-1980, undated	33
Scrapbook, 1981, undated	33
Scrapbook, 1981-1982, undated	34
Scrapbook, Asia travels, 1985-1987	35
Scrapbook, National Finance Center in New Orleans, 1981	35
Scrapbook, travels, 1983-1984	36
Scrapbook, travels, 1986	37
Scrapbook, United States Department of Agriculture and Urban League, 1977-1978, undated	37

Subseries 3. Inter-American Institute for Co-operation on Agriculture (IICA), 1989-1991, undated**Scope and Contents note**

This subseries consists of two Inter-American Institute for Co-operation on Agriculture scrapbooks. It is organized chronologically.

Box

Scrapbook, 1989-1990, undated	38
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Subseries 4. Urban League,

Scrapbook, 1990-1991, undated

39

Subseries 4. Urban League, 1975-1976, undated**Scope and Contents note**

In this subseries are two scrapbooks from Joan Wallace's work with the Urban League. It is organized chronologically.

Box

Scrapbook, 1975-1976, undated

40

Scrapbook, 1976, undated

40

Subseries 5. Americans for Democracy in Africa, 1997, undated**Scope and Contents note**

This subseries includes two photograph albums from Joan Wallace's involvement in Americans for Democracy. It is organized alphabetically.

Box

Photograph album, airport reception and dinner party, 1997

41

Photograph album, trip to monitor elections in Nigeria, undated

41

Series IV. Audio/Visual, 1914-1996, undated**Scope and Contents note**

Series IV. Audio/Visual,

This series contains photographs and videotapes of Joan Wallace's personal and professional life. The bulk of the photographs is of the Scott family. The videotapes include Wallace's travels, interviews, events she attended, and her farewell party speeches from her United States Department of Agriculture post in 1989. The audio/visual materials are arranged by media, the videotapes are listed alphabetically.

Box

Photographs, 1-75, 1914-1956, 1984, 1992, undated

42

Photographs, 76-150, undated

43

Photographs, 151-225, 1948-1990, undated

44

Photographs, 226-275, undated

45

Photographs, 276-304, undated

46

Videotape, Dawkins, 1988

47

Videotape, departure of Joan Wallace speeches, 1989

47

Videotape, departure of Joan Wallace speeches, more, 1989

47

Videotape, departure of Joan Wallace reception line, 1989

47

Videotape, improved edits of Wallace master edit, 1989

47

Videotape, television interviews, 1992

47

Series IV. Audio/Visual,

Videotape, Trinidad country club awards function, 1992	47
Videotape, Nigerian trip, 1995	47
Videotape, Americans for Democracy in Africa, 1996	47
Videotape, debate, undated	47
Videotape, fund raising cocktail party, undated	48
Videotape, Indianapolis Museum of Art, undated	48
Videotape, interview with Harry Paterfield, undated	48
Videotape, Joan Wallace, undated	48
Videotape, Portland forum, undated	48